## TUSC SERVICES & POLICY GUIDE



fuse by daytonas 2025 policy guide



# WHERE LIFES MOMENTS MEET

Fuse by daytonas was designed in 2018 to bring people together with the love of food + family. This policy guide outlines our terms, conditions, and guidelines to ensure a seamless and enjoyable experience for you and your guests.



## **CONTACT:**

maggie@daytonas.ca

## LOVE IS IN THE DETAILS

**BOOKING GUIDELINES** 

Fuse by daytonas requires 6 days minimum for all catering + event inquiries. Accommodations may be made for inquiries after the 6 day requirement at the discretion of the caterer. All bookings require a credit card on file once confirmed. Menu + number confirmation due 3 business days prior to the event. Clients will be billed for the confirmed amount within the 3 business days prior, regardless of any reduced numbers.

**PAYMENT TERMS** 

Each client will be required to provide a credit card on file once booking is confirmed. Payment is due in full within 7 days of the date of service (before or after). Charges will only be applied if the client faults on the agreed terms + conditions.

**CANCELLATION POLICY** 

Cancellations after the 3-day cut off are subject to charges.

Cancellation within 48 hours: 50% of the confirmed invoice

Cancellation within 24 hours: 100% of the confirmed invoice







## **GUEST COUNT + MENU ITEMS**

No minimum or maximum guest count for most menu items with the exception of:

(Plated meals-only applicable to onsite bookings)client can offer guests the choice between 2 entrees
(not including dietary requirements). Each plated
meal is intentionally paired with the starch +
vegetable most complimentary to the dish, therefore
not applicable to substitutions. We require a
minimum of 10 orders per dish for multiple entree
choices to be offered.

## ALLERGEN DISCLOSURE

Many of our items can be altered to suit an allergy or dietary restriction. Clients must explicitly communicate with the caterer about potential allergens and alterations. Menu guides do not list ingredients and may contain allergens unless otherwise specified.

## CROSS CONTAMINATION PRECAUTIONS

Fuse by daytonas takes extensive precautions to prevent cross-contamination related to allergies and dietary restrictions. Despite best efforts, Fuse by daytonas cannot guarantee products will be completely free from allergen traces due to supplier-sourced items.

## PRODUCTS + AVAILABILITY

Fuse by daytonas reserves the right to substitute comparable products in the event of non-availability at the time of booking. Prices and availability are subject to change

# On-Site Events





### ROOM RENTAL FEF

Room rental fees are determined based on the date, time + duration of the event. The rental fee includes food service staff (excluding a bartender). All required dining tables, chairs, and buffet tables dressed in linen. All required service ware and glassware is also included. Sundays-Thursdays include a room rental fee of \$200.00 for partial access to the room (8am-3pm or 4pm-close) and \$350.00 for full day access (8am-close) Fridays-Saturdays include a room rental fee of \$400.00 for partial access to the room (8am-3pm or 4pm-close) and \$650.00 for full day access (8am-close).

## **ROOM CAPACITY**

Fuse by Daytonas offers seating for up to 40 guests for seated events and up to 50 guests for cocktail-style events.

## **EVENT SPACE USAGE**

Event bookings must be contained to the rented space only. Guests are welcome to use the side door entrance, front restaurant entrance, and public washrooms.

## STAFF + GRATUITY

All events booked in Fuse are subject to an automatic 20% gratuity charge. Staff is provided to your event through the room rental fee. If you require a bartender for your event, there is an additional \$100.00 service fee for access to our bar. If you choose to forfeit the bartender fee, guests will not have access to the full drink menu. Events over 30 people are automatically subject to the bartender fee.

### DECOR POLICY

Decorations are welcome in the room as long as they abide by our decor guidelines. Decor must not damage the room (fastening that puts holes in the walls, adhesive that pulls paint off the walls, confetti and related items etc.). Should damage occur, clients will receive a charge to their card on file. Damage fees will be determined based on the extent and items damaged. All decor and/or disposables are to be removed at the end of the event. Failure to remove decor and/or disposables will result in a cleaning fee of \$75.00 to the card on file.

### **TERMS + CONDITIONS**

- 1. Client Presence: The client is required to be present at all times during the event.
- 2. Client Liability: The client agrees to take full responsibility and is liable for themselves and their guests while on the premises. Fuse by Daytonas is not responsible for any injuries, theft, or damage to personal belongings.
- 3. Decor and Damage: The client agrees not to attach/hang items from ceilings, walls, fixtures, or furniture that may cause damage.
- 4. Rental Item Damage: The client agrees to pay for any repair or replacement costs of rental Items as determined by Fuse by Daytonas.
- 5. Smoking Policy: Smoking of any substance is not permitted in or on the Fuse by Daytonas property.
- 6. Outside Food and Drink Policy: Outside food and drink (both alcoholic and non-alcoholic) are not permitted in or on the Fuse by Daytonas property.
- 7. Force Majeure: Fuse by Daytonas is not responsible for events beyond their control, including power outages, construction, weather emergencies, or Acts of God.

## Fuse

## CATERING



## **BOOKING+ GRATUITY**

Catering can be booked for either pick ups or delivery.

All catering bookings are subject an automatic gratuity fee.

Deliveries include an automatic gratuity of 15%, and %10 for pick up orders.

### **DFI IVFRY**

Delivery service is offered and accepted based on availability. Deliveries within city limits include a \$30.00 delivery fee. Any delivery requests for outside city limits will be accepted at the discretion of the caterer and quoted appropriately.

## ALLERGEN + DIETARY DISCLOSURE

Fuse by daytonas offers accommodation for all known allergies and dietary restrictions that are presented in advance and within the 72 hour confirmation deadline. Many of our items can be altered to suit an allergy or dietary restriction. We ask that when ordering you inquire about ALL known allergies/restrictions that may apply.

## SFRVING-WARF RENTAL

Serving-ware is available to rent with a \$40.00 rental fee per chafing dish required. This rental fee also includes the required sterno chafing fuel and serving utensils. Serving-ware must be returned the day after the event.

Charges may apply if rentals are returned late, damaged, missing, or not returned at all.

## **TERMS + CONDITIONS**

- 1. Products + Availability: Fuse by daytonas reserves the right to substitute comparable products in the event of non-availability at the time of booking. Prices and availability are subject to change.
- 2. Advanced Notice: Fuse by daytonas recommends placing your order as early as possible. While every effort is made to accommodate all catering requests, advanced notice of 6 full days is required.
- 3. Guaranteed Menu + Guest Count: The fees and pricing are based on the final invoice confirmed by the client within the required 72 hours notice. Fuse by daytonas reserves the right to charge for any additional food, drink, and labor requested after the 72-hour deadline.
- 4. Payment Terms: Client must follow payment terms (payment due within 7 days of the event). Fuse by daytonas reserves the right to charge the client using the card on file if payment terms are not met. Additional late fees may apply.



## Can I bring dessert to my event in Fuse?

You are welcome to bring in desserts for your event, as long as it comes from a Thunder Bay District Health Unit approved facility.

## What time is the room open until for my event?

Our event room is open from 8am-10pm. If you are looking to extend the hours, requests can be made to your coordinator, and are approved at their discretion.

## Do the tables come dressed with linens?

We provide linens for the buffet tables as well as any requested welcome/gift tables. You are welcome to bring in linens for the dining tables.

## Can my guests order drinks from the restaurant bar if I don't want to book the bartender in the room?

Guests are required to remain in the rental room during the event. If you do not wish to book a bartender for your event, guests will not have access to the Fuse cocktail menu. Wine, beer, + basic bar rail will be available.

## Will there be someone serving my catered out event?

We do not provide staff for catered out events. If you are looking for a staffed event, please inquire about booking our private room.

## Can I book an event in the room and order off the regular menu?

Fuse by daytonas catering kitchen is not designed for food to order.

Ordering a la carte can be requested, and is approved at the discretion of the coordinator based on number of guests, date + time, and availability.